

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, AUGUST 6, 2018 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the August 6, 2018 Mayor and Council Regular Meeting.
5. **CONSENT AGENDA**
 - a. * Motion to approve the Minutes of the Regular Meeting of July 2, 2018.
 - b. * Motion to approve the Minutes of the Public Hearing & Work Session 7/16/2018.
 - c. * Motion to accept the Minutes of the Public Hearing/Special Called Meeting 7/23/2018.
 - d. * Motion to accept the Minutes of the DDA 6/27/2018.
6. Mayor's Report
7. Planning Commission Recommendations/Petitions.
8. Citizen Concerns.
9. * **Second Reading of an Amendment to Sec. 6-33. – State Minimum Standards and Permissive Codes Adopted** – We will have the second reading for a proposed amendment to Section 6-33 of the city's current building ordinance. With this amendment, the city adopts all building codes and standards as currently adopted by the State of Georgia. We have attached the proposed amendment.
10. * **Asbury Street Park Plans** – Council will review the civil plans for Asbury Street Park. The plans have been approved by the Asbury Street Park Citizens Advisory Committee and the Trees, Parks and Recreation Board. We have attached a copy of the civil plans. We recommend that Council approve the plans to go out for bid for the new park as presented.
11. * **107 W. Clark Street Renovation Project** – We will discuss the revised roofing quote for a standing seam roof from JACO Contracting.
12. * **E. Clark Street Property Deed** – Council will review the warranty deed for the E. Clark Street property. The deed is for the two parcels that will be developed by the

Downtown Development Authority as part of the E. Clark Street project. The deed must be conveyed by a resolution from Council. We recommend that Council deed the two parcels to the DDA.

13. * **Chipper Truck for the Streets Department** – The FY2019 Capital Budget includes \$84,000 for a replacement chipper truck. We recommend that Council award the purchase order to Altec for \$76,721.

14. Invoice Approval

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
MONTHLY		
Blue Cross Blue Shield	Health Insurance Employees (8/1 – 9/1)	18,222.76
City of Oxford Utilities	City Hall/Maintenance Facility/Old Church/Pump Station on Richardson/107 W. Clark St. Utilities for (Bill Date 7/27/2018)	1,714.38
City of Covington	Quarterly sewer charges 4/1/18 - 6/30/18	11,070.00
Cintas	Uniforms	1,410.57
Consolidated Monthly Report	Municipal Court Fines and Fees for June	1,397.20
Georgia Department of Natural Resources	Annual drinking water fee to DNR	3,900.00
Georgia Municipal Association	GMEBS/Retirement Trust Fund (July) Inv. 340426	6,491.75
Latham Home Sanitation	Garbage and Recycling Service (July)	6,891.38
MasterCard	Hotel fees for ECG training for Jody/Hotel fees for Judge Municipal Law training, replace first aid kits for all departments, Hands free devices for all utility vehicles, etc.	1,865.04
NC Board of Commissioners	Monthly water purchase for June Inv. 2432	18,576.00
NC Board of Commissioners	Monthly water purchase for July Inv. 2444	14,859.00
NC Water & Sewerage Authority	Plant Operations & Maintenance 5/30/18 – 6/28/18	6958.13
Newton County Sheriff's Office	Prisoner housing 9 detainees plus processing fee	1,350.00
Southeastern Power Admin.	SEPA energy cost (June) Inv. B-18-2372	3,078.43
Sophicity	Software/ Technical Maintenance (July) Inv. 10138	1,813.05
PURCHASES/CONTRACT LABOR		
Air Conditioning Specialist Inc.	AC Unit in Police Depart/Compressor	2,334.60
Anixter Inc.	Electric Supplies	2,280.00
AT&T	Monthly Service June 29 – July 28	1,074.44
C. David Strickland	Professional Fees June	2,318.82
C. David Strickland	Professional Fees July	4,371.02
Consolidated Copier Services	Quarterly Impressions charge 4/30 -7/30	1,116.22
Gresco Utility Supply	Chain saw/Block set w/hook/Fan Fold bucket cover/tool bucket step hasting	1,475.00
Georgia Hydrant Services Inc.	2-6" Insert Valves Materials & Labor	11,400.00
Harris Local Government	Annual Software Renewal	18911.81

MasterCard Services	Hotel & Conference Jekyll Island for Jody and Scottie GRWA/ECG Conference Jody/Parade items/folding chairs for events at Maintenance Facility/Stamps for delinquent billing. Various other charges.	2,179.23
Mason Tractor Co.	Replace clutch & bearing in chipper	1,735.77
Treadmaxx Tire Distributors	Tires for Police vehicles	1,708.33
Woco Pep Oil, Inc.	Gasoline delivered July 19, 2018	3,193.32
	APPROVED CONTRACTS	
Arbor Equity Inc.	Pruning all trees along Asbury St. raise for vehicle clearance, Willow Oaks along Pierce perform crown clearing of deadwood 2" and larger, 1106 Asbury – structural prune Willow Oak and raise, Chip all debris.	1,800.00
HCS Services	Pierce Street Water Valve Replacement	2,850.00
HCS Services	2" irrigation tap @ Pierce Street	1,400.00
Jordan Engineering	Asbury Park Civil design plans, construction drawings, hardscapes and landscape architecture items, finish hydrology calculations and profiles.	4,800.00
Oxford Historical Cemetery	FY2019 Annual maintenance support	5,000.00
Scarborough Tree Service	Removal of 1 large Oak on Emory St./stump grinding	3,000.00
Sumner Meeker, LLC	Legal Professional/East Clark Street property	1,965.00

15. **Executive Session** – Council will discuss real estate and litigation matters.

16. **Adjourn**